








## CALLS

### Answering and making calls

- ⇒ Press  to answer an incoming call.
- ⇒ Dial the number and press  to make a call.
- ⇒ Press an arrow key to open a call list containing previously dialed numbers. Call using .
- ⇒ Press and hold an alphanumeric button for two seconds to call a contact in the phonebook.




### During a call

- ⇒ Adjust the speaker volume using the keys  and .
- ⇒ Press  to turn off the microphone.
- ⇒ Press  to put the call on hold.  
*Both the microphone and the speaker are turned off and the call is on hold.*
- ⇒ Press the same button again to reconnect the call.

## MULTI-PARTY CALLS




- ① Note that different PBXs may require different signals. If you experience problems making multi-party calls: Please refer to the manual for information about how to make necessary settings and to your telephone administrator or service provider for specific settings.

### Adding a party to a call


- ⇒ Press the  button during the call.  
*Calls in progress are put on hold and a second dialling tone is heard.*
- ⇒ Dial the second participant's number, press and wait for an answer.
- ⇒ Press the  button and then **3** to connect all the meeting participants or  to return to the previous call.

### The conference guide

You can create groups of up to six people via  > **CONF. GUIDE** > **ADD GROUP**.

- ⇒ Press the  (**Conference**) button and choose a conference group. Press **OK** if you want to see who is in the group and  to make the call.
- ⇒ Follow the instructions in the guide and answer with **OK** or .

*Calls in progress are put on hold when the next participant calls.*

- ⇒ Press the  (**Conference**) button to connect all the meeting participants.

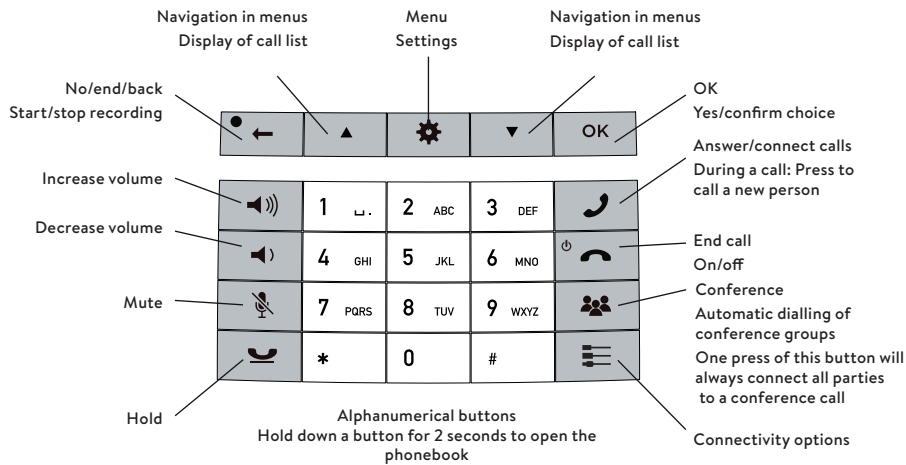
## QUICK START GUIDE

# Konftel 300Mx 4G



The **Konftel 300Mx 4G** is a battery-operated wireless conference phone that can be connected to mobile networks (4G/3G/2G) or PCs (USB). A user guide with detailed instructions about connectivity options and features is available on our website [konftel.com](http://konftel.com).

## DESCRIPTION



### SD memory card port

It is possible to record a call in progress and use the Konftel 300Mx 4G as a dictaphone.

Press the **• ←** button to start and stop recording.

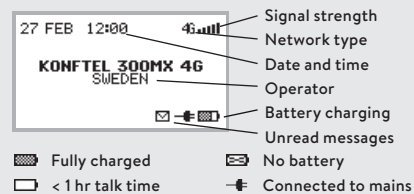
Recordings can be accessed via the menu.

### Charging the battery

Charge the battery by placing the Konftel 300Mx 4G on the charging stand or plug the power cable into the Konftel 300Mx 4G.

A fully-charged battery provides up to 30 hours of talk time. The Konftel 300Mx 4G lets you know when there is less than one hour of talk time left.

### Display symbols



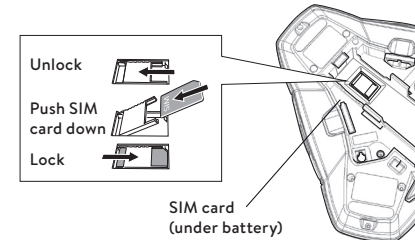
### LEDs

<b>Flashing blue</b>	Incoming call
<b>Steady blue light</b>	Call in progress
<b>Flashing red</b>	Hold, microphone and speaker turned off
<b>Steady red light</b>	Mute, microphone turned off

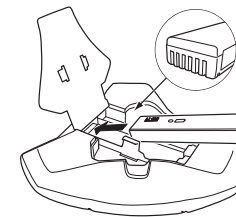
## GETTING STARTED

### Initial use

⇒ Open the battery cover and insert the SIM card as illustrated.



⇒ Insert the battery as shown in the picture.



⇒ Enter the SIM card's PIN code and confirm with **OK**.

⇒ Place the conference phone in the middle of the table.

① Place the conference phone at least 20 cm from the users.

### Connection to a PC

⇒ Connect the Konftel 300Mx 4G to a computer using the USB cable provided.

⇒ Check that **Konftel 300Mx 4G USB Audio** is selected as the sound unit in the computer's settings.

When connected to a PC, the Konftel 300Mx 4G functions as a conference unit for VoIP calls, which means that

speakers and microphones are activated, as is advanced sound management in OmniSound®.

### Bridge connection

As default, the sound via the mobile network and USB is bridge-connected. It is possible to turn off the bridging if you do not want any sound from the computer to be heard during mobile calls.

⇒ Press the **≡** button.

⇒ Confirm with **OK** or cancel with **• ←**.

### Navigate in menus and make settings

The Konftel 300Mx 4G menu contains the following options:

<b>CALL LIST</b>	<b>PHONE BOOK</b>
<b>CONF GUIDE</b>	<b>RECORDING</b>
<b>MESSAGES</b>	<b>SETTINGS</b>
<b>STATUS</b>	

⇒ Press **⚙**.

⇒ Select the option you want from the menu using the arrow keys. Press **OK** to confirm.

⇒ Cancel the setting or go back one level in the menu by pressing **• ←**.

⇒ Quit the menu by pressing **⚙** again.

① Note that after you have made changes to a setting, you must press **OK** to activate the setting.